



SPEEN PARISH COUNCIL
MINUTES OF THE FULL COUNCIL MEETING
HELD AT SPEEN PAVILION SPEEN RECREATION GROUND ON WEDNESDAY 8TH JULY 2026 AT 7PM

Parish Councillors present	Charlotte Winton (Chair), Alex Taylor, Will Russell, Alison Joules & Amy Miles.
In Attendance	0 Members of the Public
Clerk/RFO	Becki Hannington

Resolution	Item	Action
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	1. Apologies for Absence – Cllr Pocock, Cllr Amirtharaj, Cllr Gardiner, Cllr Worby. Cllr Booth & Cllr Gourley. 2. Declarations of Interests – None Declared. 3. Open Session – No members of the public in attendance. 4. Minutes Proposal: To approve the minutes of the Full Council meeting held on 17-06-2026 (draft). The Council resolved to approve the minutes of the Full Council meeting held on 17-06-2026. Clerk to upload copy of approved minutes to website. 5. Financial Report (Clerk as RFO) 5.1 Bank Balance - To note the bank balance as at 30-06-2026. The Clerk reported bank balance at 31-05-2026 as £185,457.30 This was duly noted by all Cllr's. 5.2 June Payments - To retrospectively note payments for June 2026. All payments made were duly noted by all Cllr's. 5.3 Finance Reports Proposal: To accept the Finance Reports to 30-06-2026. The Council resolved to approve the Finance Reports to 30-06-2026. 6. Planning Decisions - for information only 6.1 26/00859/ADV – The Watermill Theatre, Bagnor, Newbury, RG20 8AE - GRANTED 6.2 26/00860/LBC - The Watermill Theatre, Bagnor, Newbury, RG20 8AE - GRANTED All Planning Decisions were duly noted by all councillors. 7. Policies and Procedures 7.1 Code of Conduct Proposal: To review and approve the latest Code of Conduct with no revisions (subject to any amendments agreed by the Council).	
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The Council unanimously resolved to approve the latest Code of Conduct with no revisions.

8. Speen Lane Replacement Streetlight Quote

Proposal: To review and approve the quote for the replacement lantern to dated streetlight in Speen Lane at a cost of £383.32.

The council resolved to approve the quote for the replacement lantern in Speen Lane at a cost of £383.32.

Clerk to instruct contractor to commence works as per quote and request that the replacement lantern be in keeping with the lighting levels of the other columns in the lane.

9. Disabling Mailboxes – Update from Clerk.

Clerk shared the latest advice from the IT provider advising that once Cllr mailboxes are deleted, the data from these is not retrievable. In order to preserve the data for future reference, the mailboxes can be disabled, but this would be subject to the annual charge for the cost of maintaining the mailbox.

Clerk to establish if the IT provider is able to download a copy of all sent and received emails from the accounts prior to closure and update councillors on this.

10. GDPR Training – Update from Clerk.

Clerk advised that as GDPR training is sector transferrable that any Cllr's who have undertaken GDPR training will not need to undertake the GDPR e-learning course if they can provide a certificate/proof of the date that this been completed.

Clerk to email out to all councillors to identify who has already taken relevant training and obtain copies of their certificates/proof of completion for this.

Clerk to set up online account for any councillors who need to undertake GDPR training and provide councillors with login details.

All councillors must complete the training by 31st December 2026.

11. ABC to Read Grant Aid Report - To note the grant report received from ABC to Read following 2025's grant aid award.

The grant report was noted by all councillors.

Clerk to advise ABC to Read of pop-up library launch and offer to advertise within the parish for volunteers on ABC to Read's behalf.

12. Recreation Grounds Drainage

Proposal: To approve the cost of vert-drainage treatment to Speen and Stockcross Recreation Grounds at a cost of £3,400 + VAT to be funded from CIL monies.

The Council resolved to approve the cost of vert-drainage treatment to Speen and Stockcross Recreation Grounds at a cost of £3,400 + VAT to be funded from CIL monies.

Clerk to advise contractor to proceed with works and schedule accordingly, liaising with AFC Newbury to ensure that this does not impact training and fixtures,

Clerk to factor into future years financial budgets as a yearly treatment.

13. Remembrance Soldier Silhouette

Proposal: To approve the cost of a replacement remembrance soldier silhouette at a cost of £200.



The Council resolved to approve the cost of a replacement remembrance soldier silhouette and also order an additional two female soldier silhouettes to promote inclusivity at a cost of £550 (to be transferred from general funds to earmarked reserves).

Clerk to place order on RBL's website.

Cllr Miles left the meeting at 19:31.

14. SID Funding Request Stockcross

Proposal: To review and approve the request to fund or part-fund 2x new SID in Stockcross to be funded from CIL monies.

The council resolved to support the resident's application for two new devices and to part-fund these, with WBC owning and maintaining these. Exact funding figures to be decided as application with WBC progresses.

Clerk to advise resident of this decision and assist with the application to WBC.

15. Stockcross Gateway Refresh Amended Final Price

Proposal: To approve the amended final cost for the completed Stockcross gateway refresh of £6,723.74 (original quotes was £6,354.47) to be funded from CIL monies.

The Council resolved to approve the amended final cost for the completed Stockcross gateway refresh at a cost of £6,723.74.

Clerk to arrange payment upon receipt of invoice from WBC.

16. Future Planning

16.1 Event Branding

Proposal: To review and approve quotes for event branding materials to be used at future events.

The council resolved to factor costs for branded feather flag & stand, banner and tablecloth into the budget for the next financial year and obtain a mock-up for these in the meantime, so that the order can be placed once the 2027-2028 budget comes into effect prior to the annual Speen Fete.

Clerk to obtain mock up for products and include in next financial year's budget.

16.2 Speen Pavilion Structural Survey

Proposal: To review and approve quote for the structural survey at Speen Pavilion at a cost of £550 (inc. VAT)

The Council resolved to approve the quote for the structural survey at Speen Pavilion at a cost of £550 (inc. VAT).

Clerk to instruct contractor to proceed as per quote and arrange a suitable date and time for this to be carried out, notifying Cllr's of this should they want to attend.

16.3 Residents Survey Responses - To note the responses to residents' surveys collected at Speen Fete.

The responses to the resident's survey were duly noted by all Cllrs.

Cllr's discussed installing more defibrillators within the parish and possible locations in Stockcross, Marsh Benham and Speen.

Clerk to use Defib Finder to map current defib locations and see where there is



	most need for additional units. Councillors noted that youth clubs/projects were a high priority and felt that the redevelopment of Speen Pavilion would tie in with this, creating a usable space to offer more of these services, and that bike racks could be included as part of the redevelopment. Clerk to share results of resident's survey to social media pages. 16.3 Other Projects – To discuss other ideas for potential future projects. No further projects to discuss. 17. Clerk & Councillor Updates - Updates for information only on current projects/enquiries. Councillor Winton provided an update on the B107 notice received from the Land Registry and advised that this appears to be a misdrawing on the line of the boundary and the land in question belongs to the applicants. No objections to be raised and no further actions is required. 18. Date of Next Meeting - Wednesday 9th September 2026 (Wednesday 12th August 2026 only if urgent issues arise which require discussion). Cllr Winton closed the meeting at 20:17.	
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Signed:	Name (print):	Date: 09/09/2026
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