

Full Council Meeting 9th September 2026



AGENDA

To all members of Speen Parish Council,

You are duly summoned to attend the Full Meeting of Speen Parish Council on Wednesday 9th September 2026 at Speen Pavilion, Speen Recreation Ground starting at 7pm.

Becki Hannington (*dated 1st September 2026*)

Open session

Parishioners are invited to attend and question the Parish Council on issues in this agenda or raise issues for future consideration at the discretion of the Chairman. Fifteen minutes have been set aside for press and public questions at the start of the meeting. The council will endeavour to answer any question put to it but may have to respond to the questioner at a later date or consider placing the matter on the agenda for the next meeting. After this Open Session, members of the press and public may not take part in the Parish Council meeting itself unless invited to do so by the Chair in accordance with Standing Orders.

1. **Apologies for Absence** – To receive apologies.
2. **Declarations of Interests** – To declare any financial, personal and/or prejudicial interests and their nature in relation to items of this Agenda
3. **Open Session** – To receive questions or comments from Members of the Public in attendance
4. **Minutes** - To approve the minutes of the Full Council meeting held on 08-07-2026 (draft)
5. **Financial Report (Clerk as RFO)**
 - 5.1 **Bank Balance** - To note the bank balance as at 31-08-2026
 - 5.2 **July & August Payments** - To retrospectively note payments for July & August 2026.
 - 5.3 **Finance Reports to 31-07-2026**
Proposal: To accept Finance Reports to 31-07-2026.
 - 5.4 **Finance Reports to 31-08-2026**
Proposal: To accept Finance Reports to 31-08-2026.
6. **External Audit Conclusion 2025/2026** – To note the external audit report and external audit certificate for 2025/2026.
7. **Planning Applications** – To consider the following applications and agree comments to be submitted to West Berkshire Council:
 - 7.1 **26/01294/HOUSE – 8 Benham Chase, Stockcross, Newbury, RG20 8LQ**
Installation of a ground mounted solar voltaic system comprising twenty panels, gateway, integrated inverter and battery with two more batteries. New EV charger.
 - 7.2 **26/01611/FULMAJ – Benham Valence House, Benham Valence, Speen, Newbury, RG20 8LU**
Temporary change of use to allow conferences, weddings and events with guest accommodation, alongside existing Medical Park use.
 - 7.3 **26/01612/LBC - Benham Valence House, Benham Valence, Speen, Newbury, RG20 8LU**
Temporary change of use to allow conferences, weddings and events with guest accommodation, alongside existing Medical Park use.
 - 7.4 **26/01659/HOUSE – Woodspeen Manor, Woodspeen, Newbury, RG20 8BT**
Extension Conversion and refurbishment of Existing Garage block to provide ancillary accommodation for main house.
 - 7.5 **26/01717/HOUSE – Rookwood Cottage, 30 Stockcross, Newbury, RG20 8JX**
Erection of an outbuilding ancillary to the existing dwelling.
8. **Planning Decisions** – For information only
 - 8.1 **26/00459-FUL – 91 Benham Park, Marsh Benham, Newbury, RG20 8LX - GRANTED**

Full Council Meeting 9th September 2026



AGENDA

9. Grove Road SID Funding Request

Proposal: To review and approve the request to fund SID in Grove Road from CIL monies.

10. Stockcross SID Funding Figures

Proposal: To resolve upon contributions to be made towards the cost of 2x new SID's in Stockcross.

11. ROSPA Inspection Medium Risk Repairs

Proposal: To review and approve the cost for medium-risk repairs to play equipment in Marsh Benham, Speen and Stockcross identified on the quarterly ROSPA inspection, to be funded from CIL monies.

12. Insurance Renewal 2026/2027

Proposal: To review and approve the insurance renewal for 2026/2027 at a cost of £1,867.52.

13. Housing Needs Survey Report

Proposal: To review the findings from the Housing Needs Survey and agree any further actions and questions to be put to Connecting Communities in Berkshire.

14. IT & Internet

14.1 Email Data – To note the instructions for downloading email data prior to account deletion upon the resignation of councillors.

14.2 Website MOT – To note the findings of the website MOT report and agree any further actions.

15. Future Planning

15.1 Event Branding

Proposal: To review and approve mock-up drawings for branded tablecloth, banner and feather flag.

15.2 Speen Pavilion Structural Survey Report – To note the findings of the structural survey report at Speen Pavilion and agree further actions.

15.3 Defibrillators – To review current locations of defibrillators within the parish and discuss potential locations for additional units.

15.4 WBC Streetlight Adoption and Maintenance – To review the WBC Service Offering for Streetlighting adoption and maintenance and estimated costs and agree any further actions.

15.5 Other Projects – To discuss other ideas for potential future projects.

16. Clerk & Councillor Updates – Updates for information only on current projects/enquiries.

17. Date of Next Meeting – Wednesday 14th October 2026.

18. Exclusion of the press and public to resolve: That in view of the confidential nature of the business to be transacted and in the public interest the Press and Public be excluded for Agenda items 19 & 20 under section 1 of the Public Bodies (Admission to Meetings) Act 1960.

PART II

19. Environmental Maintenance Contract 2026-2029

20. Staff Matters