

Full Council Meeting 10th September 2025



AGENDA

To all members of Speen Parish Council,

You are duly summoned to attend the Annual Meeting of Speen Parish Council on Wednesday 10th September 2025 at Speen Pavilion, Speen Recreation Ground starting at 7pm.

Becki Hannington (*dated 28th August 2025*)

Open session

Parishioners are invited to attend and question the Parish Council on issues in this agenda or raise issues for future consideration at the discretion of the Chairman. Fifteen minutes have been set aside for press and public questions at the start of the meeting. The council will endeavour to answer any question put to it but may have to respond to the questioner at a later date or consider placing the matter on the agenda for the next meeting. After this Open Session, members of the press and public may not take part in the Parish Council meeting itself unless invited to do so by the Chair in accordance with Standing Orders.

1. **Apologies for Absence** – To receive apologies.
2. **Declarations of Interests** – To declare any financial, personal and/or prejudicial interests and their nature in relation to items of this Agenda
3. **Open Session** – to receive questions or comments from Members of the Public in attendance
4. **Minutes:** To approve the minutes of the Full Council meeting held on 09-07-2025 (draft)
5. **Financial Report (Clerk as RFO)**
 - 5.1 **Bank Balance** - To note the bank balance as at 31-07-2025
 - 5.2 **July Payments** - To retrospectively note payments for July 2025
 - 5.3 **Finance Reports**
Proposal: To accept Finance Reports to 31-07-2025.
6. **Planning Applications** – To consider the following applications and agree comments to be submitted to West Berkshire Council:
 - 6.1 **25/01770/HOUSE – 8 Speen Lane, Newbury, RG14 1RW**
Two-storey side and single storey rear extension with associated alterations. Partial conversion of garage and render to existing house.
 - 6.2 **25/01836/MDOPO – Land Off Lambourn Road, Speen, Newbury**
Modification of planning obligation on approved application 17/02093/OUTMAJ – Definitions at clauses 1.1.6, 1.1.7, 1.1.8. Clause 1, 4.1, 5.6. Second schedule paragraphs (b), (c), (d), (e), (f), (g), (h), (j), (l). Addition of clause 5.8, Fourth Schedule.
7. **Planning Decisions –**
 - 7.1 **25/00791/FULMAJ** – B&B at Rookwood Farmhouse, Stockcross, RG20 8JX – **GRANTED**
 - 7.2 **25/00944/HOUSE** – Wenlock House, Stockcross, Newbury, RG20 8LH – **GRANTED**
 - 7.3 **25/01185/TELE56** – Hamstead Crossing Site, Marsh Benham – **PRIOR APPROVAL IS NEEDED AND GIVEN**
 - 7.4 **25/00175/HOUSE** – Benham Grange, Halfway, Newbury, RG20 8NE – **GRANTED**
 - 7.5 **25/01084/HOUSE** – Speen Manor, Bath Road, Speen, RG14 1RA – **GRANTED**
 - 7.6 **25/01084/LBC** – Speen Manor, Bath Road, Speen, RG14 1RA – **GRANTED**
 - 7.7 **25/01390/HOUSE** – 2 Deanwood Farm, Stockcross, Newbury, RG20 8JL – **GRANTED**
 - 7.8 **24/02649/MDOPO2** – Covered Reservoir, Bath Road, Speen – **APPROVED**

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- 7.9 **24/02708/COND** – Covered Reservoir, Bath Road, Speen – **APPROVED**
- 7.10 **24/02667/NOMAT** – Covered Reservoir, Bath Road, Speen – **APPROVED**
- 7.11 **24/02749/NOMAT** – Covered Reservoir, Bath Road, Speen – **APPROVED**
- 7.12 **24/02715/NONMAT** – Covered Reservoir, Bath Road, Speen – **APPROVED**
- 7.13 – **24/02641/FULMAJ** – Bradfords Farm Borehole, Halfway, Newbury – **REFUSED**
- 7.14 – **25/01485/HOUSE** – 96 Benham Park, Marsh Benham, Newbury, RG20 8LX - **GRANTED**
8. **Grove Road Traffic Calming Measures Petition Update** – Update on the progress of the recent petition submitted to WBC to implement traffic calming measures in Gove Road.
9. **Policies and Procedures**
- 9.1 **Scheme of Delegation**
Proposal: To review and approve the latest Scheme of Delegation with revisions (subject to any amendments agreed by the Council).
- 9.2 **Disciplinary Policy & Procedure**
Proposal: To review and approve the latest Disciplinary Policy & Procedure with revisions (subject to any amendments agreed by the Council).
- 9.3 **Grievance Policy & Procedure**
Proposal: To review and approve the latest Grievance Policy & Procedure with revisions (subject to any amendments agreed by the Council).
10. **External Audit Conclusion 2024/2025** – Update from Clerk
11. **Parish Magazine**
Proposal: To approve the setup of a Parish Magazine and agree the format, frequency, method of delivery and content to be included within this.
12. **Councillor Champion Roles**
Proposal: To review and approve suggested Councillor Champion Roles and allocate a volunteer councillor to each role.
13. **WBC Members Bids 2025/2026** – To discuss potential projects for the next round of Members Bid applications
14. **Station Road No Fouling Signs**
Proposal: To review and approve the quotations received for No Fouling signs to be installed in Station Road.
15. **Speen Pavilion Energy Contract Renewal 2026 – 2029**
Proposal: To review and approve the energy contract renewal for Speen Pavilion for 2026-2029
16. **Stockcross Recreation Ground replacement Dog Waste Bin**
Proposal: To review and approve the quotations received to replace the corroded dog waste bin at Stockcross Recreation Ground.
17. **WBC Gateway Infrastructure & Speed Limit Change, Lambourn Road**
Proposal: To review the WBC proposal to install gateway infrastructure and change the speed limit at Lambourn Road and agree comments to be returned.
18. **Date of Next Meeting** – Wednesday 8th October 2025.