

# Full Council Meeting

## 9<sup>th</sup> July 2025



## AGENDA

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To all members of Speen Parish Council,

You are duly summoned to attend the Annual Meeting of Speen Parish Council on Wednesday 9<sup>th</sup> July 2025 at Speen Pavilion, Speen Recreation Ground starting at 7pm.

Becki Hannington (*dated 3<sup>rd</sup> July 2025*)

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### Open session

Parishioners are invited to attend and question the Parish Council on issues in this agenda or raise issues for future consideration at the discretion of the Chairman. Fifteen minutes have been set aside for press and public questions at the start of the meeting. The council will endeavour to answer any question put to it but may have to respond to the questioner at a later date or consider placing the matter on the agenda for the next meeting. After this Open Session, members of the press and public may not take part in the Parish Council meeting itself unless invited to do so by the Chair in accordance with Standing Orders.

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1. **Apologies for Absence** – To receive apologies.
2. **Declarations of Interests** – To declare any financial, personal and/or prejudicial interests and their nature in relation to items of this Agenda
3. **Open Session** – to receive questions or comments from Members of the Public in attendance
4. **Minutes:** To approve the minutes of the Annual Council meeting held on 11-06-2025 (draft)
5. **Financial Report (Clerk as RFO)**
  - 5.1 **Bank Balance** - To note the bank balance as at 30-06-2025
  - 5.2 **June Payments** - To retrospectively note payments for June 2025
  - 5.3 **Finance Reports**  
**Proposal:** To accept Finance Reports to 30-06-2025.
  - 5.4 **Budget v Actual Report (Q1)**  
**Proposal:** To accept the Budget v Actual Report (Q1)
6. **Planning Applications** – To consider the following applications and agree comments to be submitted to West Berkshire Council:
  - 6.1 **25/01085/LBC** – Speen Manor, Bath Road, Speen, Newbury, RG14 1RA  
Installation of one wall-mounted electric vehicle charging station and installation of associated cabling to internal point of connection.
  - 6.2 **25/01804/HOUSE** – Speen Manor, Bath Road, Speen, Newbury, RG14 1RA  
Installation of one wall-mounted electric vehicle charging station and installation of associated cabling to internal point of connection.
  - 6.3 **24/01175/HOUSE** – Benham Grange, Bath Road, Halfway, Newbury, RG20 8NE  
Proposed single-storey extension, entrance canopy and minor alterations.
  - 6.4 **25/01390/HOUSE** – Deanwood Farm, Stockcross, Newbury, RG20 8JL  
Rear extension and alterations.
7. **Planning Decisions** –
  - 7.1 **25/00808/COND** – Covered Reservoir, Bath Road, Speen, Newbury – **APPROVED**
  - 7.2 **25/00810/COND** – Land Off Lambourn Road, Speen, Newbury – **APPROVED**
  - 7.3 **25/00961/HOUSE** – 42 Grove Road, Newbury, RG14 1UL – **GRANTED**
8. **Grove Road Traffic Calming Measures Petition Update** – Update on the progress of the recently launched petition to implement traffic calming measures in Gove Road.

## AGENDA

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### 9. Community Speed Watch Signage

**Proposal:** To agree locations for the Community Speed Watch Signage as per the recommendations from Cllr Taylor and Cllr Russell.

### 10. Policies and Procedures

#### 10.1 Data Protection Policy

**Proposal:** To review and approve the latest Data Protection Policy - No revisions (subject to any amendments agreed by the Council).

#### 10.2 Documents Retention Policy

**Proposal:** To review and approve the latest Documents Retention Policy with revisions (subject to any amendments agreed by the Council).

#### 10.3 Electronic Communications Policy

**Proposal:** To review and approve the latest Electronic Communications Policy with revisions (subject to any amendments agreed by the Council).

### 11. Speen Pavilion Bookings Access - To agree Councillor to arrange access to Speen Pavilion for the hirers on Sunday 31<sup>st</sup> August 2025 at 11am and 3pm.

### 12. Station Road Signage

**Proposal:** To approve the request of a resident to install no fouling signs in Station Road to tackle the issue of persistent dog mess on the footpaths.

### 13. Meet The Councillors Facebook Feature

**Proposal:** To approve the running of a 'Meet the Councillors' feature on the SPC Facebook page as requested by the Clerk.

### 14. Date of Next Meeting – Wednesday 20<sup>th</sup> August 2025.