



SPEEN PARISH COUNCIL
MINUTES OF THE FULL COUNCIL MEETING
HELD AT SPEEN PAVILION SPEEN RECREATION GROUND ON WEDNESDAY 8th OCTOBER 2025 AT 7PM

Parish Councillors present	Charlotte Winton (Chair), Jaymie Pocock (Vice Chair), Antony Amirtharaj, Alex Taylor, Will Russell, Amy Miles, Alison Joules & Steph Gardiner.
In Attendance	2 Members of the Public
Clerk/RFO	Becki Hannington

Resolution	Item	Action
	<p>1. Apologies for Absence – Cllr Gourley & Cllr Worby.</p> <p>2. Declarations of Interests – None Declared.</p> <p>3. Open Session – Representative from Speen Community Café attended to discuss the current projects and activities taking place there and share leaflets to be distributed. They requested attendance from one SPC Cllr at the Community Café once a month, Cllrs were happy to accommodate this - Clerk to email out to all Cllr's at the end of each month asking for attendance from one cllr for one weds the following month & inform SCC of who will be attending and when. They also advised that they are building relationship with Robert Sandilands School with the hope to start a playgroup within the school setting to help young mums build social confidence and need some support with this which SPC were happy to provide - Cllr Joules & Cllr Pocock to contact the school to assist with this. The possibility of starting a Pop-up library at SCC was also discussed.</p> <p>4. Minutes</p> <p>4.1 Proposal: To approve the minutes of the Full Council meeting held on 10/09/2025 (draft) The Council resolved to approve the minutes of the meeting held on 10/09/2025.</p> <p>4.2 Proposal: To approve the minutes of the Extraordinary Full Council meeting held on 22-09-2025 (draft) The Council resolved to approve the minutes of the meeting held on 22/09/2025.</p> <p>5. Financial Report (Clerk as RFO)</p> <p>5.1 Bank Balance - To note the bank balance as at 30/09/2025. The Clerk reported bank balance at 30/09/2025 as £176,497.34. This was duly noted by all councillors.</p> <p>5.2 August & September Payments - To retrospectively note payments for August & September 2025 All payments made were duly noted by all Councillors.</p> <p>5.3 Finance Reports Proposal: To accept the Finance Reports to 31/08/2025. The Council resolved to approve the Finance Reports to 31/08/2025.</p> <p>5.4 Proposal: To accept the Finance Reports to 30/09/2025.</p>	



	<p>The Council resolved to approve the Finance Reports to 30/09/2025.</p> <p>5.5 To accept the Budget v Actual Report (Q2) The Council resolved to approve the Budget v Actual Report (Q2).</p> <p>6. Planning Applications - To consider the following applications and agree comments to be submitted to West Berkshire Council:</p> <p>6.1 25/01770/HOUSE – 8 Speen Lane, Newbury, RG14 1RW Amended drawings and plans – Change to side extension.</p> <p>It was unanimously agreed to return comments of No Additional Comments to WBC.</p> <p>6.2 25/02182/LBC - Watermill Theatre, Bagor, Newbury, RG20 8AW Repair and replace structural elements of the timber porch at the entrance of the theatre, with removal of temporary constructions and replacement of beams and posts to match existing.</p> <p>It was unanimously agreed to return comments of Support to WBC.</p> <p>7. Planning Decisions - for information only</p> <p>7.1 25/00809/COND – Covered Reservoir, Bath Road, Speen– APPROVED</p> <p>7.2 25/01440/OUT – 11 Majendie Close, Speen, Newbury, RG14 1QH – OUTLINE REFUSED</p> <p>7.3 25/01538/HOUSE – 5 Wickham Road, Stockcross, Newbury, RG20 8LE – REFUSED</p> <p>All Planning Decisions were duly noted by all councillors.</p> <p>8. Planning Appeal Decisions – For information only</p> <p>8.1 24/01058/FUL – Renaissant, Bagnor Road, Newbury, RG20 8AQ – APPEAL ALLOWED</p> <p>9. Policies & Procedures</p> <p>9.1 IT & Email Policy Proposal: To review and approve the new IT & Email Policy (subject to any amendments agreed by the Council) to replace the current Electronic Communications Policy.</p> <p>The Council unanimously resolved to approve the Electronic Communications Policy with the agreed revisions.</p> <p>9.2 Freedom of Information Policy Proposal: To review and approve the latest Freedom of Information Policy with revisions (subject to any amendments agreed by the Council).</p> <p>The Council unanimously resolved to approve the Freedom of Information Policy with the agreed revisions.</p> <p>10. Pay Services Agreement 2025/2026 - To note the latest LGA Pay Services Agreement for 2025/2026</p> <p>The 2025/2026 LGA Pay Services Agreement was duly noted by the Council.</p> <p>11. Parish Newsletter Proposal: To review example newsletters and printing costs and agree on format for SPC newsletter.</p> <p>The council resolved to approve the publication of the Parish Newsletter in trifold format (this will also be shared via the council website and Facebook page - Clerk to contact Leaflet Frog to obtain costs for 1,000 copies. Cllr Worby drafting first copy – Chair to write introduction for this.</p>	
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Signed:	Name (print):	Date: 12/11/2025
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