



<b>SPEEN PARISH COUNCIL</b> <b>MINUTES OF THE FULL COUNCIL MEETING</b> <b>HELD AT SPEEN PAVILION SPEEN RECREATION GROUND ON WEDNESDAY 10<sup>th</sup> SEPTEMBER 2025 AT 7PM</b>
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<b>Parish Councillors present</b>	Jaymie Pocock (Vice Chair), Alex Taylor, Will Russell, Amy Miles & Fiona Worby.
<b>In Attendance</b>	0 Members of the Public
<b>Clerk/RFO</b>	Becki Hannington

Resolution	Item	Action
	<ol style="list-style-type: none"> <li>1. <b>Apologies for Absence</b> – Cllr Winton, Cllr Gardiner, Cllr Amirtharaj, Cllr Gourley, Cllr Joules &amp; District Ward Cllr Vickers.</li> <li>2. <b>Declarations of Interests</b> – None Declared.</li> <li>3. <b>Open Session</b> – No members of public present.</li> <li>4. <b>Minutes</b> – to approve the minutes of the Full Council Meeting held on 09/07/25 (draft)   Proposer: Cllr Taylor  Seconder: Cllr Pocock  In Favour: 2  Abstention: 3 </li> <li>5. <b>Financial Report (Clerk as RFO)</b> <ol style="list-style-type: none"> <li>5.1 <b>Bank Balance</b> - To note the bank balance as at 31/07/2025   The Clerk reported bank balance as at 31/07/2025 as £159,221.26  This was duly noted by all councillors.</li> <li>5.2 <b>July Payments</b> - To retrospectively note payments for July 2025  All Councillors duly noted payments made.</li> <li>5.3 <b>Finance Reports</b>  <b>Proposal:</b> To accept Finance Reports to 31/07/2025   Proposer: Cllr Pocock  Seconder: Cllr Miles  All in favour.</li> </ol> </li> <li>6. <b>Planning Applications</b> - To consider the following applications and agree comments to be submitted to West Berkshire Council: <ol style="list-style-type: none"> <li>6.1 <b>25/01770/HOUSE</b> – 8 Speen Lane, Newbury, RG14 1RW  Two-storey side and single storey rear extension with associated alterations. Partial conversion of garage and render to existing house.   It was unanimously agreed to return comments of No Comments to Wes Berkshire Council as this is a standard extension/renovation and is for case officer to decide.   Proposer: Cllr Pocock  Seconder: Cllr Miles  All in favour.</li> </ol> </li> </ol>	



**6.2 25/01836/MDOPO** – Land Off Lambourn Road, Speen, Newbury  
Modification of planning obligation on approved application 17/02093/OUTMAJ  
– Definitions at clauses 1.1.6, 1.1.7, 1.1.8. Clause 1, 4.1, 5.6. Second schedule paragraphs (b), (c), (d), (e), (f), (g), (h), (j), (l). Addition of clause 5.8, Fourth Schedule.

It was unanimously agreed to return comments of Objection to West Berkshire Council as the multiple applications received to the variation of conditions of this development are incredibly difficult to follow. SPC feel that until further information is received on why local housing associations feel they are unable to take on these units and evidence that the developer has exhausted all resources in trying to fulfil these planning obligations that we cannot support this application.

Proposer: Cllr Pocock  
Seconder: Cllr Miles  
All in favour.

Councillors agreed that it would be beneficial to see if a representative from WBC Housing department could attend a future SPC meeting to discuss the local housing need within the area. Clerk to contact WBC to see if this can be arranged.

## **7. Planning Decisions - for information only**

**7.1 25/00791/FULMAJ** – B&B at Rookwood Farmhouse, Stockcross, RG20 8JX – **GRANTED**

**7.2 25/00944/HOUSE** – Wenlock House, Stockcross, Newbury, RG20 8LH – **GRANTED**

**7.3 25/01185/TELE56** – Hamstead Crossing Site, Marsh Benham – **PRIOR APPROVAL IS NEEDED AND GIVEN**

**7.4 25/00175/HOUSE** – Benham Grange, Halfway, Newbury, RG20 8NE – **GRANTED**

**7.5 25/01084/HOUSE** – Speen Manor, Bath Road, Speen, RG14 1RA – **GRANTED**

**7.6 25/01084/LBC** – Speen Manor, Bath Road, Speen, RG14 1RA – **GRANTED**

**7.7 25/01390/HOUSE** – 2 Deanwood Farm, Stockcross, Newbury, RG20 8JL – **GRANTED**

**7.8 24/02649/MDOPO2** – Covered Reservoir, Bath Road, Speen – **APPROVED**

**7.9 24/02708/COND** – Covered Reservoir, Bath Road, Speen – **APPROVED**

**7.10 24/02667/NOMAT** – Covered Reservoir, Bath Road, Speen – **APPROVED**

**7.11 24/02749/NOMAT** – Covered Reservoir, Bath Road, Speen – **APPROVED**

**7.12 24/02715/NONMAT** – Covered Reservoir, Bath Road, Speen – **APPROVED**

**7.13 – 24/02641/FULMAJ** – Bradfords Farm Borehole, Halfway, Newbury – **REFUSED**

**7.14 – 25/01485/HOUSE** – 96 Benham Park, Marsh Benham, RG20 8LX - **GRANTED**

All Planning Decisions were duly noted by all councillors.

## **8. Grove Road Traffic Calming Measures Petition Update** - Update from Clerk on the progress of the recently launched petition to implement traffic calming measures in Gove Road.

Clerk advised that there is no official update from WBC following the submission of the petition but Cllr Amirtharaj has chased WBC for a response and will advise Cllr's and local residents once this has been received

Clerk confirmed that Community Speed Watch signs have been installed in the area and that a temporary Speed Indicator Device has been deployed in Grove Road by WBC to collect data and will be relocated to the other side of the road next week.



## 9. Policies & Procedures

### 9.1 Scheme of Delegation

**Proposal:** To review and approve the latest Scheme of Delegation with revisions (subject to any amendments agreed by the Council).

The Council unanimously resolved to approve the Scheme of Delegation with no revisions.

Proposer: Cllr Pocock  
Seconder: Cllr Taylor  
All in favour.

### 9.2 Disciplinary Policy & Procedure

**Proposal:** To review and approve the latest Disciplinary Policy & Procedure with revisions (subject to any amendments agreed by the Council).

The Council unanimously resolved to approve the Disciplinary Policy & Procedure with the agreed revisions.

Proposer: Cllr Pocock  
Seconder: Cllr Miles  
All in favour.

### 9.3 Grievance Policy & Procedure

**Proposal:** To review and approve the latest Grievance Policy & Procedure with revisions (subject to any amendments agreed by the Council).

The Council unanimously resolved to approve the Grievance Policy & Procedure with the agreed revisions.

Proposer: Cllr Pocock  
Seconder: Cllr Miles  
All in favour.

## 10. External Audit Conclusion – Update from Clerk

The Clerk reported that the external audit had been concluded with no issues raised and no recommendations made. This was duly noted by all Cllrs.

## 11. Parish Magazine

**Proposal:** To approve the setup of a Parish Magazine and agree the format, frequency, method of delivery and content to be included within this.

The Council resolved to send out a quarterly Parish magazine/newsletter to residents.

It was agreed that the best delivery method for this would be to site printed copies in suitable locations throughout the parish to begin with. Suggested sites for this were within local businesses (pubs, golf course, fuel stations and shops as well as local schools and the Community Café with the newsletter also being shared to the website and Facebook page. SPC may also send communications out requesting volunteers to distribute through the doors of local households.

Councillors decided that content could include Community Café Update and local events from the church, local schools, football clubs and other community associations as well as advertising for local businesses and the hire of Speen Pavilion. The content would also include updates from SPC on community projects and local history information.

Cllr Worby will contact WBC to enquire n printing costs at their print room and Cler will speak to other local clerks to obtain other printing providers and current costs.



	<p>Once this information is obtained Clerk to include within budget for next financial year.</p> <p>Printing costs will be obtained for both A4 sheet, front &amp; back and 4-page A5 booklet in both B&amp;W and Colour.</p> <p>Cllr Worby will draft a template for the newsletter to be shared with councillors at the next full council meeting.</p> <p>Proposer: Cllr Pocock Seconder: Cllr Taylor All in favour.</p> <p>Cllr Miles left the meeting.</p> <p><b>12. Councillor Champion Roles</b> <b>Proposal:</b> To review and approve suggested Councillor Champion Roles and allocate a volunteer councillor to each role.</p> <p>The Council resolved to defer this agenda item to the next full council meeting where more councillors would be present to discuss.</p> <p>Proposer: Cllr Pocock Seconder: Cllr Taylor All in favour</p> <p><b>13. WBC Members Bids</b> - To discuss potential projects for the next round of Members Bid applications.</p> <p>Due to time constraints of the applications deadline the council unanimously resolved that it would not be plausible to submit an application for this round of members bids but would add future projects to the agenda of the next full council meeting for discussion where a list of projects could be drafted for future applications.</p> <p>Proposer: Cllr Pocock Seconder: Cllr Taylor All in favour.</p> <p><b>14. Station Road No Fouling Signs</b> <b>Proposal:</b> To review and approve the quotations received for No Fouling signs to be installed in Station Road.</p> <p>The Council unanimously resolved to proceed with the quote from Signway at a cost of £110.21</p> <p>Proposer: Cllr Worby Seconder: Cllr Russell All in favour.</p> <p><b>15. Speen Pavilion Energy Contract Renewal 2026 – 2029</b> <b>Proposal:</b> To review and approve the energy contract renewal for Speen Pavilion for 2026-2029</p> <p>Proposer: Cllr Pocock Seconder: Cllr Taylor All in favour.</p>	
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	<p><b>16. Stockcross Recreation Ground replacement Dog Waste Bin</b> <b>Proposal:</b> To review and approve the quotations received to replace the corroded dog waste bin at Stockcross Recreation Ground.</p> <p>The Council unanimously resolved to proceed with the quote from Earth Anchors at a cost of £239.95 and installation quote from CJM Services at £260.00.</p> <p>Proposer: Cllr Worby Seconder: Cllr Russell All in favour.</p> <p><b>17. WBC Gateway Infrastructure &amp; Speed Limit Change, Lambourn Road</b> <b>Proposal:</b> To review the WBC proposal to install gateway infrastructure and change the speed limit at Lambourn Road and agree comments to be returned.</p> <p>The Council resolved to return the following comments to WBC in support of the proposed gateway infrastructure.</p> <p>Proposer: Cllr Pocock Seconder: Cllr Russell All in favour.</p> <p><b>18. Date of Next Meeting - Wednesday 8<sup>th</sup> October 2025.</b> Cllr Pocock closed the meeting at 20:41</p>	
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<b>Signed:</b>	<b>Name (print):</b>	<b>Date:</b> 08/10/2025
	<b>Position:</b>	