

Full Council Meeting 8th October 2025



AGENDA

To all members of Speen Parish Council,

You are duly summoned to attend the Full Meeting of Speen Parish Council on Wednesday 8th October 2025 at Speen Pavilion, Speen Recreation Ground starting at 7pm.

Becki Hannington (dated 2nd October 2025)

Open session

Parishioners are invited to attend and question the Parish Council on issues in this agenda or raise issues for future consideration at the discretion of the Chairman. Fifteen minutes have been set aside for press and public questions at the start of the meeting. The council will endeavour to answer any question put to it but may have to respond to the questioner at a later date or consider placing the matter on the agenda for the next meeting. After this Open Session, members of the press and public may not take part in the Parish Council meeting itself unless invited to do so by the Chair in accordance with Standing Orders.

1. **Apologies for Absence** – To receive apologies.
2. **Declarations of Interests** – To declare any financial, personal and/or prejudicial interests and their nature in relation to items of this Agenda
3. **Open Session** – to receive questions or comments from Members of the Public in attendance
4. **Minutes**
 - 4.1 To approve the minutes of the Full Council meeting held on 10-09-2025 (draft)
 - 4.2 To approve the minutes of the Extraordinary Full Council meeting held on 22-09-2025 (draft)
5. **Financial Report (Clerk as RFO)**
 - 5.1 **Bank Balance** - To note the bank balance as at 30-09-2025
 - 5.2 **August & September Payments** - To retrospectively note payments for August & September 2025
 - 5.3 **Finance Reports**
Proposal: To accept Finance Reports to 31-08-2025
 - 5.4 **Proposal:** To accept Finance Reports to 30-09-2025
 - 5.5 **Proposal:** To accept the Budget v Actual Report (Q2)
6. **Planning Applications** – To consider the following applications and agree comments to be submitted to West Berkshire Council:
 - 6.1 **Re-consultation on Planning Application 25/01770/HOUSE – 8 Speen Lane, Newbury, RG14 1RW**
Amended drawings and plans – Changes to side extension.
 - 6.2 **25/02182/LBC – Watermill Theatre, Bagor, Newbury, RG20 8AW**
Repair and replace structural elements of the timber porch at the entrance of the theatre, with removal of temporary constructions and replacement of beams and posts to match existing.
7. **Planning Decisions** – For information only
 - 7.1 **25/00809/COND** – Covered Reservoir, Bath Road, Speen, Newbury - **APPROVED**
 - 7.2 **25/01440/OUT** – 11 Majendie Close, Speen, Newbury, RG14 1QH – **OUTLINE REFUSED**
 - 7.3 **25/01538/HOUSE** – 5 Wickham Road, Stockcross, Newbury, RG20 8LE - **REFUSED**
8. **Planning Appeal Decisions** – For information only
 - 8.1 **24/01058/FUL** – Renaissant, Bagnor Road, Newbury, RG20 8AQ – **APPEAL ALLOWED**
9. **Policies and Procedures**

AGENDA

9.1 IT & Email Policy

Proposal: To review and approve the new IT & Email Policy (subject to any amendments agreed by the Council) to replace the existing Electronic Communications Policy.

9.2 Freedom of Information Policy

Proposal: To review and approve the latest Freedom of Information Policy with revisions (subject to any amendments agreed by the Council).

10. Pay Services Agreement 2025/2026 – To note the latest LGA Pay Services Agreement for 2025/2026

11. Parish Newsletter

Proposal: To review example newsletters and printing costs and agree on format for SPC newsletter.

12. WBC Pop Up Library

Proposal: To review and discuss the WBC pop up library proposal and costs and decide upon approval.

13. Stockcross Youth Shelter Quotes

Proposal: To review and approve quotes for the Stockcross Youth Shelter Project.

14. Date of Next Meeting – Wednesday 12th November 2025.